

Caravan Annual Service Checklist	Date				
Name	Invoice Ref				
Make/Model					
Service Technician Signature					
Wheel bolt torque should be rechecked after 20 miles and before <u>EVERY TRIP</u>					
Please refer to manufacturers guidance					
	(P) Pass (F) Fail (N/A) Not Applicable (R) Rectified	P	F	N/A	R
Chassis & Running Gear					
Coupling head-check wear/damage & lubricate					
Ball acting stabiliser-check pads					
Coupling head gaiter-check for splits					
Breakaway cable & clip-check condition, routing & integrity					
Drawbar-check					
Corner steadies - check for damage, operation & lubricate					
Spare wheel carrier - check for damage, operation & lubricate					
Jockey wheel - check condition, operation & lubricate					
Chassis-check condition, security of assemblies including, chassis to floor security					
Wheels & tyres - Recorded on Summary Sheet					
Braking system					
Handbrake mechanism-check operation, adjust & lubricate					
Electrical systems					
13 pin/7 pin plugs, cables & storage position - check condition& test					
Road lights & reflectors-check condition & operation					
Leisure Battery (if fitted)-check condition of battery					
Battery compartment					
Fridge-check operation from 12s/13 pin plug					
Fridge-check operation of fridge on 230v					
Interior lighting & equipment-check operation & fuse rating					
Awning light-check operation					
Wiring earths-check for defects on all ELV circuits (Visual check)					
Earth bonding - carry out resistance test					
LV inlet plug & extension lead					
Consumer Unit Operation, RCD test button & MCB Operation					
230v sockets-carry out plug top polarity test					
Charger - check output charge					
Check electric hob operation (if fitted)					
Check operation of all other 230v appliances, fans & luminaries					
Check that any additional items fitted are to the correct standard					
Air conditioning (if fitted)-check operation					
Alde fluid test					
Important - Appliances are checked for operation only, additional servicing may be required for warranty purposes or operational purposes. All work has been carried out in accordance with the latest AWS Standard Working Procedures					

CARAVAN 4u

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MOBILE
WORKSHOP
NCC

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(P) Pass (F) Fail (N/A) Not Applicable (R) Rectified

Gas System (Gas Appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas soundness test				
Appliances-check operation of all gas appliances fitted including FFD's				
Gas cylinder(s)-check security				
Ensure all gas dispersal vents are clear				
Water System				
Water pump & pressure switch-check operation				
Taps,micro-switch,valves,pipes & tank (if fitted)				
Water filter & housing/ water inlets				
Waste system-check for leaks				
Drain down-winter only (unless advised not to by the customer)				
Toilet-check security, operation of flush pump & lubricate seals				
Ventilation				
Fixed ventilation-check for obstruction & free flow of air				
Roof lights-check for cracks, operation & free of obstructions				
Fire & Safety				
Smoke alarm-check operation & expiry date				
Carbon Monoxide alarm-check operation & expiry date				
Fire extinguisher-in date, gauge pressure is in green & visibly secured				
Fire blanket - condition and visibly secured				
Bodywork				
Doors & windows-Check operation of all locks,catches,stays & seals				
General roof condition & rooflights				
External sealants & bonded joints conditions				
Roof straps (if applicable)				
Grab Handles-check security & sealing				
Number plate-check legibility & security & marked (BS AU 145d or BS AU 145)				
Floor-check for sponginess/delamination				
Furniture-check condition & operation of doors, handles & fixings				
Blinds & fly screens-check tension, operation & material for damage				
Rising Roof (if applicable)				
Damp test-carry out & note readings on a separate damp report sheet				